

Sturnbridge Homeowners Association

Architectural Control / Exterior Modification Form

Resident information:

- Name: _____
- Address: _____
- Phone number: _____
- Email: _____

Description of proposed improvement/modification:

- Type of improvement/modification (e.g., fence, painting, addition, landscaping):

- Detailed description of the project:

- Materials to be used: _____
- Color(s) to be used: _____
- Dimensions (if applicable): _____
- Location on property: _____

Attachments (please include):

- Site Plan/Survey: Yes No
- Drawings/Sketches: Yes No
- Material samples: Yes No
- Photos: Yes No
- Other: _____

Contractor information (if applicable):

- Name of contractor: _____
- Address: _____
- Phone number: _____
- Email: _____

Project timeline:

- Estimated start date: _____
- Estimated completion date: _____

Acknowledgment and agreement:

I, the undersigned, understand and agree to the following:

1. No work shall commence until written approval is received from the Sturnbridge Homeowners Association Architectural Control Committee.
2. All work will be done in accordance with the approved plans and specifications.
3. I am responsible for complying with all local zoning and building regulations and obtaining all necessary permits.
4. I will notify the Sturnbridge Homeowners Association upon completion of the project for a final inspection.

Signature: _____ Date: _____

For Sturnbridge Homeowners Association use only:

- Date received: _____
- Received by: _____
- Architectural Control Committee Decision:
 - Approved
 - Denied
 - Approved with Conditions
 - Conditions (if any): _____

- Signature of committee member: _____
- Date of decision: _____

Please submit this form along with all required attachments to the Sturnbridge Homeowners Association email account at **sturnbridge.board@gmail.com**

Thank you for helping us maintain the aesthetic and structural integrity of our community.