

# **Sturnbridge Homeowners Association**

## **Architectural Control Form**

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**Resident Information:**

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email: \_\_\_\_\_

**Description of Proposed Improvement/Modification:**

- Type of Improvement/Modification (e.g., fence, painting, addition, landscaping):  
\_\_\_\_\_
- Detailed Description of the Project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Materials to be Used: \_\_\_\_\_
- Color(s) to be Used: \_\_\_\_\_
- Dimensions (if applicable): \_\_\_\_\_
- Location on Property: \_\_\_\_\_

**Attachments (please include):**

- Site Plan/Survey: ☐ Yes ☐ No
- Drawings/Sketches: ☐ Yes ☐ No
- Material Samples: ☐ Yes ☐ No
- Photos: ☐ Yes ☐ No
- Other: \_\_\_\_\_

**Contractor Information (if applicable):**

- Name of Contractor: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email: \_\_\_\_\_

**Project Timeline:**

- Estimated Start Date: \_\_\_\_\_
- Estimated Completion Date: \_\_\_\_\_

**Acknowledgment and Agreement:**

I, the undersigned, understand and agree to the following:

1. No work shall commence until written approval is received from the Sturnbridge Homeowners Association Architectural Control Committee.
2. All work will be done in accordance with the approved plans and specifications.
3. I am responsible for complying with all local zoning and building regulations and obtaining all necessary permits.
4. I will notify the Sturnbridge Homeowners Association upon completion of the project for a final inspection.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Sturnbridge Homeowners Association Use Only:**

- Date Received: \_\_\_\_\_
- Received By: \_\_\_\_\_
- Architectural Control Committee Decision: ☐ Approved ☐ Denied ☐ Approved with Conditions
- Conditions (if any): \_\_\_\_\_

- Signature of Committee Member: \_\_\_\_\_
- Date of Decision: \_\_\_\_\_

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Please submit this form along with all required attachments to the Sturnbridge Homeowners Association office. Thank you for helping us maintain the aesthetic and structural integrity of our community.